

REVISED ANNUAL ACTION PLAN 2025

Programme (PPB)	Sub-Programme (PPB)	Broad Activities	Location	Timeframe (2025).				Cost			Programme Status		Implementing Institution/Department		
				1	2	3	4	GoG	IGF/A BFA	Others	New	Ongoing	Lead	Collaborating	
HUMAN RESOURCE DEPARTMENT															
ADOPTED DISTRICT GOAL: MAINTAIN A STABLE, UNITED AND SAFE SOCIETY															
Management and Administration	Gen. Admin	Prepare and update capacity building Plan	Municipality wide											Human Resource	Finance Department
Management and Administration	Gen. Admin	Monitoring of Security Staff (day and night)	Municipality wide					2800	1000					Human Resource	
Management and Administration	Gen. Admin	Local Government Service protocols (HR Manual)	Assembly Office						20,000					Human Resource	
Management and Administration	Gen. Admin	Local Governance Act, standing orders and PFM Act (Assembly Members)	Assembly Office					55,000	15,000					Human Resource	
Management and Administration	Gen. Admin	Enterprise risk Management Policy framework	Assembly office					45,000						HR	

		and risk register												
Management and Administration	Gen. Admin	Training on Artificial Intelligence (AI)	Assembly office					80,000					RCC	HR ABWMA
Management and Administration	Gen. Admin	Training on the preparation of financial statements using International Public Sector Accounting Standards (IPSAS)	Assembly office					45,000	20000				Consultant	HR ABWMA
Management and Administration	Gen. Admin	Provide sponsorship to pursue higher learning (Staff Development)	Assembly Office					10000	10000	20,000			Central Admin (HR Dept)	
Management and Administration	Gen. Admin	Organize two (2) staff durbars and orientation for NSS Personnels	Assembly Hall/forecourt of the Assembly						10,000				Human Resource	

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	Sub-Programme (PPB)			1	2	3	4	GoG	IGF/ABFA	Others	New	Ongoing	Lead	Collaborating
CENTRAL ADMINISTRATION														
ADOPTED DISTRICT GOAL: MAINTAIN A STABLE, UNITED AND SAFE SOCIETY														
Management and Administration	Gen. Admin	Govt Flagship programmes	Municipality wide					133,100						
Management and Administration	Gen. Admin	All Meetings-Mgt, sub-committee, SAT, general Assembly, Exco, etc.	Assembly Hall					46,585	73,208.50				Central Adm.	MPCU
Management and Administration	Gen. Admin	Acquisition of land for Dev't purposes	Municipality Wide					33,275	33,275				Admin	PPD
Management and Administration	Gen. Admin	Security operations	Municipality wide					229790	66,550					
Management and Administration	Gen. Admin	Support to the sub-district structures (Zonal councils)	Municipality wide					66,550						
Management and Administration	Gen. Admin	Support the celebration of independence & Republic Day,	Municipality wide						159,720.00				Central Administration	Finance Department

		Christmas, Eid-Fitr, Homowo, Founders Day & Workers Day												
Management and Administration	Gen. Admin	Support to Internal Audit Unit Activities	Municipality wide					46,420	20,001				Central Administration	Internal Audit
Management and Administration	Gen. Admin	Support to Finance Department Activities	Municipality wide					46,420	46,420				Central Administration	Finance Department
Management and Administration	Gen. Admin	Greening & maintenance of the two main round about	Roundabout and exhibition round about					66,550	26,620				Central Administration	Urban Roads
Management and Administration	Gen. Admin	Support to Operation and Maintenance cost	Municipality wide					133,100	66,550	48,400 (world bank)			Central Administration	Works (Estates Unit)
SUBTOTAL														

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				1	2	3	4	GoG	IGF/ABFA	Others	New	Ongoing	Lead	Collaborating
PROCUREMENT UNIT														

ADOPTED DISTRICT GOAL: MAINTAIN A STABLE, UNITED AND SAFE SOCIETY														
Management and Administration	General Administration	Organize 4 quarterly Tender Committee meeting for approval of the procurement plan and the quarterly updates.	Municipality wide					7,400	7,400				Procurement Unit	
Management and Administration	General Administration	The preparation of procurement plan for 2026	Assembly Office					5,500	5000				Procurement Unit	
Management and Administration	General Administration	Evaluation of tender reports	Assembly Office					7,400	6000				Procurement Unit	
Management and Administration	General Administration	Advertisement in the Dailys	Assembly Office					3000	3000				Procurement Unit	
Management and Administration	General Administration	Procurement of field work equipment	Assembly Office					33,820	1000				Procurement Unit	Urban Roads Department
Management and Administration	General Administration	Procurement of logistics for development control (red paint, paint	Assembly Office					7,770					Procurement Unit	Works Department

		brush, turpentine, can spray, helmet, steel tape)												
Management and Administration	General Administration	Procurement of Desktop computers, Laptops and its accessories for office use (UPS, pendrives & external drive)	Assembly Office				227,910	10,000					Procurement Unit	Administration
Management and Administration	General Administration	Procurement of school furniture	Assembly Office				4,951,609.55	100,000	120,000				Procurement Unit	Education
Management and Administration	General Administration	Procure 1No. 4X4 Pick-up	Assembly Office				700,000						Procurement Unit	Administration
Management and Administration	General Administration	Supply of Printed Materials and Stationery to the Ablekuma West Municipal Assembly	Assembly Office				370,000						Procurement Unit	Administration

Management and Administration	General Administration	Procurement of Chemicals and Detergents for Office use	Assembly Office					65,259					Procurement Unit	Environmental Health
Management and Administration	General Administration	Procurement of Electrical Equipment (various) for the Ablekuma West Municipal Assembly	Assembly Office					575,000					Procurement Unit	Works
Management and Administration	General Administration	Procurement of Office Equipment (various) for the Ablekuma West Municipal Assembly	Assembly Office					270,000					Procurement Unit	Administration
Management and Administration	General Administration	Supply of Office Supplies and Consumables to the Assembly	Assembly Office					155,000					Procurement Unit	Administration
Management and Administration	General Administration	Procurement of Items (Various) for distribution to Persons with	Assembly Office					160,000					Procurement Unit	Social Welfare and Community Development

		Disabilities within the Municipality												
Management and Administration	General Administration	Procurement of Fire Fighting Accessories for Office use	Assembly Office					6,000.00					Procurement Unit	Works
Management and Administration	General Administration	Procurement and Installation of Streetlights	Municipality wide					250,000.00					Procurement Unit	Works/Urban Roads
SUBTOTAL										120,000				

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				1	2	3	4	GoG	IGF/ABFA	Others	New	Ongoing	Lead	Collaborating
BUDGET & PLANNING UNIT														

ADOPTED DISTRICT GOAL:														
Management and Administration	Planning and Coordination	Coordinate, Monitor and Evaluate the all-ongoing physical projects and programmes	Municipality Wide					99,825	29,284.42				MPCU	Works Department, Budget, Internal Audit
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Prepare Annual Progress Report, and Quarterly reports	Head Office					23,194.40				✓	Planning unit	MPCU
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Prepare 2026-2029 DMTDP	Head Office					100,000	50,000				Planning Unit	MPCU, Assembly members, All stakeholders
Management and Administration	Planning and Coordination	Organize MPCU & Review meetings quarterly.	Head Office						30,000			✓	Planning unit	MPCU
Management and Administration	Planning and Coordination	Organise DC Praise Carnival	Municipality wide						50,000	250,000		✓		
Management and Administration	Planning and Coordination	Prepare 2026 Composite Budget - Program	Office					33,225.5 (DACF)				✓	Budget unit	MPCU

		Based Budget											
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Update Socio-Economic Database /Revenue Mobilization Operation	Office				26,620 (DACF)	26,620			✓	Statistical Units,	MPCU
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organization of Public Forums on public Financial Management (Town Hall Meetings/Stakeholders Meetings)	Municipality wide				26,620	19,965				Budget and Planning unit	MPCU
Management and Administration	Planning and Coordination	Revise 2025 Composite Annual Action Plan and prepare 2026 Composite Annual Action Plan	Office				6,655(DACF)					Planning unit	MPCU
SUBTOTAL							316,139.9	205,869.42	250,000				

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				1	2	3	4	GoG	IGF/A BFA	Others	New	Ongoing	Lead	Collaborating	
MIS UNIT															
ADOPTED DISTRICT GOAL: MAINTAIN A STABLE, UNITED AND SAFE SOCIETY															
Management and Administration	General Administration	Populate official Website, Facebook page, Twitter page	Office						2,662					MIS	
Management and Administration	General Administration	Update BOP and property data within the municipality	Office								MIS	
Management and Administration	General Administration	Printing of ID cards for staff and driver's permit	Office						46,585					MIS	
Management and Administration	General Administration	Start the process for generating and printing of 2026 BOP and property rate bills	Office						66,550					MIS	
Management and Administration	General Administration	Distribution of bill starts both manually and electronically	Office						26,620					MIS	

SUB-TOTAL									142,417					
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				1	2	3	4	GoG	IGF/A BFA	Others	New	Ongoing	Lead	Collaborating

NATIONAL COMMISSION ON CIVIC EDUCATION (NCCE)

ADOPTED DISTRICT GOAL: MAINTAIN A STABLE, UNITED AND SAFE SOCIETY

Management and Administration	General Administration	Promoting National Cohesion and Peaceful Co-existence Preventing Violent Extremism	Municipal wide					3,000						NCCE	ISD
Management and Administration	General Administration	Education on Assembly bye-laws, the need to pay taxes Citizenship week celebration (to visit 40 basic schools-	Municipal wide					5,000 (DACF) 7500						NCCE	DSWCD

		inculcating in the pupils' good citizenship											
Management and Administration	General Administration	Civic education Club Activities: Quiz, Education Decentralization and Local Governance	Municipal wide,						5,000				NCCE
SUB-TOTAL									93,170				

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				1	2	3	4	GoG	IGF/A BFA	Others	New	Ongoing	Lead	Collaborating
HEALTH DIRECTORATE														
ADOPTED DISTRICT GOAL: SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT BUILT ENVIRONMENT														

Programme (PPB)	Sub-Programme (PPB)	Broad Activities	Location	Timeframe (2025).				Cost			Programme Status		Implementing Institution/Department		
				1	2	3	4	GoG	IGF/A BFA	Others	New	Ongoing	Lead	Collaborating	
ENVIRONMENTAL HEALTH AND SANITATION UNIT															
ADOPTED DISTRICT GOAL: SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT BUILT ENVIRONMENT															
Social Services Delivery	Environmental Health and Sanitation services	Organize sensitization programmes for informal sector (motorized tricycles waste collectors) on waste collection practices	Municipality Wide					4800.00 (DACF)	10,000					EHSU	
Social Services Delivery	Environmental Health and Sanitation services	Dispose of paupers, unclaimed dead bodies and infectious and deceased corpse	Municipality Wide					2000.00 (DACF)	10,000			✓		EHSU	
Social Services Delivery	Environmental Health and Sanitation services	Sanitation improvement package and fumigation	Municipality Wide					4000.00 (DACF)				✓		EHSU	
Social Services Delivery	Environmental Health and	Conduct house to house inspection to	Municipality Wide					6000.00 (DACF)	2000			✓		EHSU	

	Sanitation services	abate nuisances in all premises and public places												
Social Service Delivery	Environmental Health and Sanitation services	Prosecute sanitary offenders	Municipality Wide					6000.00 (DACF)	2000			✓	EHSU	Police
Social Services Delivery	Environmental Health and Sanitation services	Public awareness creation on sanitation issues via community information centers	Municipality Wide					2400.00 (DACF)	20000			✓	EHSU	ISD, NCCE
Social Services Delivery	Environmental Health and Sanitation services	Sensitize drinking bars and churches on noise nuisance	Municipality Wide					4800.00 (DACF)	2000			✓	EHSU	ISD, NCCE, Police, Task force
Social Services Delivery	Environmental Health and Sanitation services	Conduct school health inspection for 20 schools	Municipality Wide					2000.00 (DACF)	2000			✓	EHSU	GES
Social Services Delivery	Environmental Health and Sanitation services	Sensitize, screen and certify food and beverage vendors	Municipality Wide					4800.00 (DACF)	2000			✓	EHSU	NCCE, Service provider

Social Services Delivery	Environmental Health and Sanitation services	Prepare quarterly and annual reports	Municipality Wide					1600.00 (DACF)				✓	EHSU	
Social Services Delivery	Environmental Health and Sanitation services	Conduct market sanitation	Municipality Wide					1600.00 (DACF)	1000			✓	EHSU	
		Train school feeding caterers										✓		
SUB-TOTAL														

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				1	2	3	4	GoG	IGF/AB FA	Others	New	Ongoing	Lead	Collaborating	
EDUCATION DEPARTMENT															
ADOPTED DISTRICT GOAL: CREATE AN EQUITABLE, HEALTHY AND DISCIPLINED SOCIETY															
Social Services Delivery	Education, Youth and Sports Management	Support Education Directorate Operation	Municipality wide					210,000 (DACF)	55,500					Education Directorate	Assembly

Social Services Delivery	Education, Youth and Sports Management	Construction of St. Augustine B/S Phase 2	St. Augustine Basic School					400,000 (DDF)					Works Department	Education department, Procurement
Social Services Delivery	Education, Youth and Sports Management	Construction of Fence Wall	Akweibu Cluster of Schools					600,000 (MPCF)					Education	Procurement Unit
Social Services Delivery	Education, Youth and Sports Management	Construction of canteen block	AME Nasarawa					850,000.00					Works Department	Education department, Procurement
Social Services Delivery	Education, Youth and Sports Management	Construction of pavement at AME Zion School	AME Zion School					68,000 (DDF)					Works Department	Education department, Procurement
Social Services Delivery	Education, Youth and Sports Management	Conduct census at 1 st and 2 nd cycle schools	Municipality wide					110,000 (DDF)					Education department	Administration
Social Services Delivery	Education, Youth and Sports Management	Support STMIE (STEM-District and Regional)	Municipality wide						13,210				Education department	Administration
Social Services Delivery	Education, Youth and Sports Management	Provision for My 'First Day at School'	Municipality wide					10,000 (DACF)	6,000				Education department	Finance Department
Social Services Delivery	Education, Youth and Sports Management							30,000 (DACF)	10,000				Education department	Assembly

Social Services Delivery	Education, Youth and Sports Management	Support Sports and Cultural activities	Municipality wide					5,000 (DACF)	3,000				Education department	Assembly
Social Services Delivery	Education, Youth and Sports Management	Support to all complimentary education agency activities	Municipality wide					40,000 (DACF)				✓	CEA	Assembly
Social Services Delivery	Education, Youth and Sports Management	Construction of Mpoase Methodist Canteen (Retention)	Mpoase Methodist					50,000.00					Education	Procurement Unit

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SOCIAL WELFARE AND COMMUNITY DEVELOPMENT DEPARTMENT

ADOPTED DISTRICT GOAL: CREATE OPPORTUNITIES FOR ALL

Social Services Delivery	Social Welfare and community services	Update database of vulnerable (PWDs & LEAP households)	Municipality wide						1,200.00					DWSCD	
Social Services Delivery	Social Welfare and community services	Support PWDs	Municipality wide					300,000 (DACF)				✓	DWSCD		

Social Services Delivery	Social Welfare and community services	Build the capacity of PWDs (DACF beneficiaries) in business and financial management	Municipality wide					4,000				✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Organize free NHIS registration for vulnerable /indigents	Municipality wide						1,800			✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Monitor the implementation of leap payments	Municipality wide						1,200			✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Public/ Community engagement on Gender based violence and discrimination	Municipality wide					4,000				✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Organize community durbar on gender role	Municipality wide					1,500	1,000.00			✓	DWSCD	
Social Services Delivery	Social Welfare and	Celebrate International Women's Day	Municipality wide					1,500	1,500.00			✓	DWSCD	

	community services													
Social Services Delivery	Social Welfare and community services	Visit and educate 100 homes	Municipality wide					1,500.00				✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Organise adult literacy classes and group meetings	Municipality wide						1,500			✓	DWSCD	CEA
Social Services Delivery	Social Welfare and community services	Train 50 women and youth in entrepreneurial skills	Municipality wide				5,000	3,000.00				✓	DWSCD	BAC
Social Services Delivery	Social Welfare and community services	Undertake hospital welfare services	Municipality wide				1,200					✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Conduct social enquiry and home study reports to the Courts	Municipality wide				1,500	1,000.00				✓	DWSCD	
Social Services Delivery	Social Welfare and community services	Organize 6 public education and sensitization sessions on child protection	Municipality wide				3,000	1,000				✓	DWSCD	

		and other social issues											
Social Services Delivery	Social Welfare and community services	Create awareness on Alternative care for children	Municipality wide					2,500				✓	DWSCD
Social Services Delivery	Social Welfare and community services	Identify and train 5 foster care parents	Assembly Hall					3,000.00				✓	DWSCD
Social Services Delivery	Social Welfare and community services	Train mothers of children with special needs	Municipality wide					5,000				✓	DWSCD
Social Services Delivery	Social Welfare and community services	Celebrate world children's Day	Municipality wide					2,500.00	100			✓	DWSCD
Social Services Delivery	Social Welfare and community services	supervise and monitor the activities of 120-day care centres	Municipality wide					1,500.00				✓	DWSCD
Social Services Delivery	Social Welfare and community services	Arbitrate and manage at least 90% of reported child & family welfare and related cases.	Municipality wide					2,000.00	600.00			✓	DWSCD

Social Services Delivery	Social Welfare and community services	Provide care, shelter and reunite at least 90% of children in need of care and protection with their families.	Municipality wide					2,000.00	1,000.00			✓	DWSCD	
SUB-TOTAL								340,200	17,700	1,500				

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				1	2	3	4	GoG	IGF/ABFA	Others	New	Ongoing	Lead	Collaborating	
NATIONAL DISASTER MANAGEMENT ORGANIZATION (NADMO)															
ADOPTED DISTRICT GOAL: SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT BUILT ENVIRONMENT															
Environmental and Sanitation Management	Disaster Prevention and Management	Provide assistance to victims of disaster	Municipality wide					34,848						NADMO	
Environmental and Sanitation Management	Disaster Prevention and Management	Organize seminars, training programmes and workshops on disaster prevention strategies	Municipality wide						7,666.56					NADMO	

Environmental and Sanitation Management	Disaster Prevention and Management	Provide emergency response to community needs	Municipality wide						4,259.20					NADMO	
Environmental and Sanitation Management	Disaster Prevention and Management	Education and Inspection of premises	Municipality wide						5,324					NADMO	
SUB-TOTAL								34,848	29,543.36						

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URBAN ROADS DEPARTMENT															
ADOPTED DISTRICT GOAL: SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT BUILT ENVIRONMENT															
Infrastructure Delivery and Management	Urban Roads Services	Rehabilitate roads in the Municipal (Rehabilitation)	Municipality wide					28,960(Road fund), CODA, DACF						Urban Roads	Works Department, Procurement Unit
Infrastructure Delivery and Management	Urban Roads Services	Reshaping /Spot improvement on the Road network	Municipality wide						21,4654					Urban Roads	Works Department, Procurement Unit
Infrastructure Delivery and Management	Urban Roads and Transport Services	Provide and replace Metal Gratings to cover Drains	Municipality wide						266,200					Urban Roads	Works Department, Procurement Unit
Infrastructure Delivery and Management	Urban Roads Services	Dredging of Major Drains and lagoon	Municipality wide					748,000.00 (DACF)	1,331					Urban Roads	Works Department, Procurement Unit
Infrastructure Delivery and Management	Urban Roads Services	Construction of U-Drain	Addokwei Laryea Street					550,000.00						Urban Roads	Procurement Unit, Works Department
Infrastructure Delivery and Management	Urban Roads Services	Minor Road works-DRIP	Municipality wide					600,000.00						Urban Roads	Procurement Unit, Works

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INFORMATION SERVICES DEPARTMENT															
ADOPTED GOAL: BUILD A PROSPEROUS SOCIETY															
Management and Administration	General Administration	Disseminate information on government programs and policies	Municipal wide					9000						ISD	
Management and Administration	General Administration	Collaborate with health directorate to sensitize the populace on diseases outbreak in the municipal	Municipal wide					10,500						ISD	HEALTH
Management and Administration	General Administration	Collaborate with NCCE to educate the citizenry and pupils on constitution and citizenship week celebrations	Municipal wide					6000						ISD	NCCE

Management and Administration	General Administration	Conduct public reaction survey on national topics	Municipal wide					600					ISD	
Management and Administration	General Administration	Educating citizenry on the right to information Acts (939)	Municipal wide					3,000					ISD	RTI
									15,972					

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PHYSICAL PLANNING DEPARTMENT															
ADOPTED DISTRICT GOAL: SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT BUILT ENVIRONMENT															
Infrastructure Delivery and Management	Physical and Spatial Planning Development	Organize 12 No. Spatial Planning Committee Meeting annually	Municipality wide							27,500				PPD	SPC

Infrastructure Delivery and Management	Physical and Spatial Planning Development	Organize 12 No. Technical Sub-Committee Meeting annually	Municipality wide					5,000	27,500					PPD	TSC
Infrastructure Delivery and Management	Physical and Spatial Planning Development	Prepare and revise Spatial Plans (Spatial Development Framework, Structure Plan and Local Plan)	Municipality wide					13,310						PPD	
Infrastructure Delivery and Management	Physical and Spatial Planning Development	Install 150No. Street naming poles	Municipality wide											SAT	PPD
Infrastructure Delivery and Management	Physical and Spatial Planning Development	Revive SAT team	Municipality wide											SAT	PPD
SUB-TOTAL								388,592	157,970	11,616					

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DEPARTMENT OF AGRICULTURE														
ADOPTED DISTRICT GOAL: CREATE OPPORTUNITIES FOR ALL														
Economic Development	Agricultural Services and Management	Conduct monitoring of Agricultural Activities by D.A.D and Agric Officers	Municipal Wide						1,452.00			✓	AGRIC	Assembly, Dep. of Agric
Economic Development	Agricultural Services and Management	Embark on farm and home visits by AEAs	Municipal Wide						4,800.00			✓	ABWMA	Assembly, Dep. of Agric
Economic Development	Agricultural Services and Management	Organize 1 RELC Meetings for all stakeholders	Assembly Office						5,370.00			✓	ABWMA	Assembly, Dep. of Agric, RAD
Economic Development	Agricultural Services and Management	Train 47 women on weanimix production	Municipal Wide						4,910.00			✓	ABWMA	Assembly, Dep. of Agric
Economic Development	Agricultural Services and Management	Vaccinate 500 sheep and goats against PPR	Municipal Wide						7180.00			✓	ABWMA	Assembly, Dep. of Agric

Economic Development	Agricultural Services and Management	Vaccinate 250 dogs and cats against rabies	Municipal Wide					7,180.00			✓	ABWMA	Assembly, Dep. Of Agric
Economic Development	Agricultural Services and Management	Train 50 Fishermen on the dangers of IUU fishing	Municipal Wide					3,090.00			✓	ABWMA	Assembly, Dep. of Agri, fisheries
Economic Development	Agricultural Services and Management	Train 30 fish processors on good fish handling practices	Municipal Wide					3,620.00			✓	ABWMA	Assembly, Dep. of Agric
Economic Development	Agricultural Services and Management	Sensitization and registration of government flagship programme (Feed GH) for 12 staff	Municipal Wide					2,400.00			✓	ABWMA	
Economic Development	Agricultural Services and Management	Organize National Farmers and Fishermen Day	Municipal Wide					70,000.00 (DACF)			✓	ABWMA	Assembly, Dep. of Agric
SUB-TOTAL								70,000.00	40,002.00				

